

Internship Position: Communicating Public Health Challenges and Successes

Internship Duration: Summer 2012 (dates flexible)

Type of Internship: Unpaid

Reports to: International Medical Aid Department (IMA) in collaboration with the Community Outreach and Education Department

Organizational Summary:

Global Links is a medical relief and development organization dedicated to promoting environmental stewardship and improving health in Latin America and the Caribbean. Global Links currently works with partners in Bolivia, Cuba, Dominican Republic, Guatemala, Guyana, Haiti, Honduras, Jamaica, and Nicaragua; and its collaborative efforts include:

- Sharing expertise and technical knowledge with international and domestic partners;
- Redirecting still useful materials away from U.S. landfills to public health improvement efforts in targeted countries throughout the hemisphere;
- Educating partners and volunteers on issues of global health and environmental stewardship.

Our work has been featured in several media, including the Pittsburgh Post-Gazette and the New York Times.

Internship Description:

Global Links would like to communicate key feedback and information about our partner countries and Global Links' impact with staff, our volunteers, donors, and the public at large. In order to provide a framework for this feedback and have people connect with the countries and issues, Global Links also needs to convey a clear and concise picture of public health challenges and how we are collaborating to improve public health.

We are seeking an intern to help us review Global Links materials and publications, research new material, update country profiles as appropriate, and pull information together into feedback and impact stories which can be easily shared with others as well as easily understood by those who might have little background in the field of global public health. The end goal is to provide feedback to keep staff and volunteers motivated in their efforts as well as educated about key global public health issues; and to inform those not previously familiar with our work as to why it matters.

Internship duties:

- 1) Reviewing internal Global Links trip reports, photos, videos, blogs, field reports, newsletters and feedback from partner countries for key information to share.
- 2) Researching information about selected partner countries to frame this key feedback; we want people to understand the health realities, challenges, and successes faced by Global Links' partners. Update our Global Links country profiles as appropriate.
- 3) Researching relevant health topics to help people understand global public health issues.
- 4) Produce poster session(s), power point presentation(s), and other documents as deemed necessary that can be used by all staff when hosting events for volunteers and donors, making presentations, serving on panels, etc.
- 5) Interaction with the IMA and Community Outreach and Education departments to obtain information not yet in writing and to review findings and documents.
- 6) Present poster session and/or power point presentation to the staff, with an opportunity to present information at special events for volunteers, talks, panels, and presentations depending on the outreach calendars.

The intern will also be required to assist with administrative duties and the day to day operations of the department such as answering the phone, assisting with door donations, data entry, document management, etc.

Other requirements:

- Familiarity with MS Office.
- Working knowledge of Spanish and/or French depending on country focus.
- Strong research skills and ability to determine key feedback.
- Strong communication background and skills, both written and oral.
- Ability to communicate effectively the "big picture" as well as the details about the impact of Global Links work.
- Strong interest in global health issues and demonstrated commitment to social change.
- Self-motivated with the ability to work well in a team.
- Flexibility and sense of humor.
- Familiarity with medical terms and prior volunteering experience at Global Links, a plus.
- Minimum 10 hour per week internship requirement. Flexible Hours.
- Open to juniors, seniors, or graduate students.

Applications accepted on a rolling basis.

**Please, send a cover letter and a resume using the form at:
http://www.globallinks.org/get_involved/opportunities.php.**